

Board of Education Regular Meeting

April 19, 2016

5:30 P.M.

John McIntire Elementary

1275 Roosevelt Ave.

Zanesville, Ohio 43701

Board of Education Members:

Vicky French - President

Brian Swope – Vice President

Scott Bunting

Mike Coulson

Fred Curry



Doug Baker, Ed. D.

Superintendent

Mike Young

Treasurer

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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God: Country: Flag: Winners



1 st Place	Caroline Pinson	10-11 year olds
2 nd Place	Nate Weber	
2 nd Place	Lucas Watson	12-13 year olds

Participants

Sophie Cover
Madison Hicks
Aydan Bennett
Jillian Wiersma
Josie VanKirk
Kylie Kennedy
Slade Hicks
Layla Elson

Good Awards



John McIntire Elementary

Candence Corder
Rachael Fraunfelter
Rylee Gregorich
Madison Henderson
Katie Schroeder
Haleigh Wilhite

National Road Elementary

Kristen Bobb
Alyssa Foley

Zane Grey Elementary

Hayden Bookless
Aleesia Cox
Tiffany Estep
Aaron Hall
Jewelisa Rivera-DeJesus
Ashleigh Shannon

Alumni Members - Wayne Carpenter and Janice McFerren

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Audit Committee – Mike Young, Brian Swope and Fred Curry
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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

**God: Country: Flag: Winners
Good Awards
Wayne Carpenter and Janice McFerren
Todd Sloboden, TS Architects**

E. ZEA PRESENTATIONS/COMMENTS

F. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education regular meeting on March 15, 2016 and the special meeting on March 23, 2016.

Approve the minutes of the work session held on March 12, 2016 at the administrative office .

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. March Financial Reports

Approve the following financial reports:

Financial report by fund
Expenditure report
Investment report

2. Reconciliations

Approve the following reconciliations for January
General
Payroll

G. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

3. Grant Awards

Accept the following grant awards:

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Engineering program at Zanesville High School.

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Bio-Med program at Zanesville High School.

\$25,000 from the Taylor-McHenry Foundation to be used for the Project Lead the Way Gateway to Technology program at Zanesville Middle School.

\$2,200 from the Taylor-McHenry Foundation to be used for the John McIntire 5th Grade Class trip to The Wilds.

\$1,200 from the Taylor-McHenry Foundation to be used for the AP Art Course at Zanesville High School.

4. Monthly Financials – Zanesville Community High School

Approve the March 2016 bank reconciliation and financial reports for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignation – Certificated

Accept the resignation of Brooke Ripple, teacher at Zanesville High School, effective August 18, 2016. Reason for resignation is other employment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

2. Continuing Contracts

Approval be given for the following teachers to receive continuing contracts starting with the 2016-2017 school year. All have the necessary certification requirements and have the recommendation of their principal. Name and salary are listed in the regular contract listing

Krista Decker
Heather Ward

Kristen Hoffer

Lori Hudson

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Work Calendars

Approval of the various work schedules for classified employees for the 2016-2017 school year.

Approval of the administrators (classified and certified) work schedules for the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

4. Special Education Stipend

Approve Martha Mitchell to receive the \$300.00 special education stipend, for the 2016-2017 school year.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Unpaid Leaves

Approve the following personnel for unpaid leaves of absence:

Name	Dates	Total Days
Shannon Barrett	3/3	1 day
Becky Forsythe	3/3 & 3/4	2 days
Maria Hoffer	3/24	1 day
Anthony Joseph	3/30	1 day
Charleita Knight	3/17 (1/2), 3/18 & 3/21	2 1/2 days

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Unpaid Leaves (continued)

Name	Dates	Total Days
Jo’D Rice	3/16 & 3/17	2 days
Jennifer Salsbury	3/3 - 3/18, 3/22 (½), 3/23, 3/24	14½ days
Marcie Shreve	3/16	1 day
Wendy Winland	3/1, 3/16 (½) & 3/18	2½ days

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Supplemental Contracts

Accept the resignation of Jim Rudloff, Baseball Varsity Assistant Coach, effective 2015-2016 school year. Reason for resignation is personal

Accept the resignation of John Wheeler, Boys Soccer Junior Varsity Coach, effective 2016-2017 school year. Reason for resignation is personal.

Accept the resignation of Rebecca Bracken, Junior Varsity Volleyball Coach, effective 2016-2017 school year. Reason for resignation is personal.

Approve the following supplemental contracts for the 2015-2016 school year.

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
David	Balo	Baseball	Winter Fitness	1	X	\$800.00
Carrie	Bunting	Softball	Winter Fitness	15	X	\$800.00

Approve the following supplemental contracts for the 2016-2017 school year.

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
Stephanie	Jones	Cheerleading	Varsity Advisor	15	VI	\$3,555.00
Stephanie	Jones	Cheerleading	Reserve Advisor	15	VII	\$2,908.00
Alexandria	Vensil	Cheerleading	Freshman Advisor	3	VII	\$2,585.00
Mary	Sands	Cheerleading	Middle School Coach	3	VII	\$2,585.00
Mike	Schreiber	Cross Country	Varsity Head Coach	1	VII	\$2,262.00
Chad	Grandstaff	Football	Varsity Head Coach	15	II	\$6,140.00
Chad	Grandstaff	Football	Defense Coordinator	16	X	\$1,131.00
Chad	Grandstaff	Football	Offense Coordinator	16	X	\$1,131.00

**H. SUPERINTENDENT'S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Supplemental Contracts (continued)

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
Chad	Grandstaff	Football	Summer Fitness (1/2)	14	X	\$565.50
Chad	Grandstaff	Football	August Practice	16	IX	\$1,616.00
Chad	Grandstaff	Football	Winter Fitness (1/3)	14	X	\$377.00
Chad	Jackson	Football	Varsity Assistant Coach	11	VI	\$3,555.00
Chad	Jackson	Football	Winter Fitness (1/3)	8	X	\$377.00
Chad	Jackson	Football	August Practice	11	IX	\$1,616.00
Mark	Stallard	Football	Varsity Assistant Coach	13	VI	\$3,555.00
Jeff	Tysinger	Football	Varsity Assistant Coach	23	VI	\$3,555.00
Jeff	Tysinger	Football	Summer Fitness (1/2)	17	X	\$565.50
Jeff	Tysinger	Football	August Practice	21	IX	\$1,616.00
Matt	Heagen	Football	Varsity Assistant Coach	3	VI	\$3,231.00
Matt	Heagen	Football	August Practice	3	IX	\$1,293.00
Jason	Lee	Football	Varsity Assistant Coach	2	VI	\$3,231.00
Jason	Lee	Football	August Practice	2	IX	\$1,293.00
Dave	Everson	Football	Varsity Assistant Coach	7	VI	\$3,555.00
Dave	Everson	Football	August Practice	7	IX	\$1,616.00
Michael	Law	Football	Winter Fitness (1/3)	2	X	\$323.00
Michael	Law	Football	August Practice	2	IX	\$1,293.00
Tom	Evans	Football	Freshman Head Coach	19	VIII	\$2,262.00
Tom	Evans	Football	August Practice	17	IX	\$1,616.00
Clay	Lawyer	Football	Freshman Assistant Coach	5	VIII	\$2,262.00
Clay	Lawyer	Football	August Practice	5	IX	\$1,616.00
Jason	Smith	Football	MS Coach - 8th Gr.	7	VIII	\$2,262.00
Shane	Hollins	Football	MS Coach - 8th Gr.	5	VIII	\$2,262.00
Brady	Palmer	Football	MS Coach - 7th Gr.	2	VIII	\$1,939.00
James	Spraggins	Football	MS Coach - 7th Gr.	8	VIII	\$2,262.00
Michael	Law	Football	Equipment Manager (1/2)	3	VI	\$1,615.50
Steve	Shroyer	Football	Equipment Manager (1/2)	3	VI	\$1,615.50
Jim	Rudloff	Golf	Varsity Head Coach	3	VII	\$2,585.00
Beryl	Dennis	Other	Activity Manager - ZMS	16	IX	\$1,616.00
Valencia	Clark	Other	Faculty Manager	17	III	\$5,493.00
Steve	Ashby	Soccer - Boys	Varsity Head Coach	1	VII	\$2,262.00
Steve	Ashby	Soccer - Boys	Summer Fitness	1	X	\$808.00
Todd	Riley	Soccer - Girls	Reserve Head Coach	9	IX	\$1,616.00

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Supplemental Contracts (continued)

First Name	Last Name	Sport/Bldg.	Position	Exp.	Class	Stipend 2016-2017
Teresa	Fleming	Volleyball	Varsity Head Coach	2	VI	\$3,231.00
Teresa	Fleming	Volleyball	Summer Fitness	2	X	\$969.00
Brenda	Watson	Volleyball	MS Coach - 8th Gr.	0	IX	\$1,131.00
Alexis	Adams	Volleyball	MS Coach - 7th Gr.	0	IX	\$1,131.00
Bev	Guinsler	Nurse	Head Nurse	7	VIII	\$2,262.00
Kelley	Ryan	ZMS	Band Director	41	IX	\$1,616.00
Bryan	Cramer	ZMS	Band Director	31	IX	\$1,616.00
Mary	Bates	ZMS	Vocal Music Director	12	X	\$1,131.00
Lori	Hickman	JME	Elem. Yearbook Advisor	3	X	\$969.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

7. Employment – Substitutes

Approve the following substitute teacher, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Substitute Teacher			
Andrea L. Minnich			

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Home Instructors			
Sharon Ambrose			

Approve the following substitute food services personnel, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Food Services			
Deborah Blanton			

Approve the following substitute bus aide, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Bus Aide			
Chantell Farley			

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Employment – Substitutes (continued)

Approve the following substitute transportation/van driver, as and when needed, pending appropriate certification and background checks for the 2015-2016 school year.

Transportation/Van Driver			
Chantell Farley			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

8. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2015-2016 school year pending appropriate backgrounds checks.

Name	Building	Type
Teresa (Tere) Barclay	JM	Community
Jessica Woodyard	ZG	Parent
Sherri Francis	NR	Community
Randy Crawmer	NR	Community
Kyle Moss	ZG	ZHS Student
Loegan Brzezinski	NR	Muskingum Student
Kelsey Kirkpatrick	NR	Muskingum Student
Cathy Winland	ZMS	Community
Nancy H. Adams	ZG	Community
Stephanie Fleshman	NR	Muskingum Student
Erica Evans	JM	Parent
Stephanie R. Brown	ZE	Parent
Stephanie McCarty	ZG	Parent
Brenden Mathews	NR/ZG/MS/HS	Muskingum Student
Asaad Sumani	NR	Parent
Stacey Mollahan	ZG	Parent
Rhonda Todd	ZG	Community
Paulette Weber	ZG / PS	Community
Elizabeth Montgomery	JM	Parent
Trisha Stuchell	ZG	Parent
Tabitha Materose	ZG/ZMS	ZHS Student
Anita Fitzer	ZG	Community
Pam McFerren	ZG	Community
Angel Staunton	JM	Parent
Carry Yerian	JM	Parent
Jennifer Tom	NR/ZG	Parent
Austin Miller	ZHS	Community
Jim Rudloff	ZHS	Community

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (continued)**

Volunteers (continued)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

9. American Psychological Association

A resolution to adopt APA (American Psychological Association) style for formal writing instruction and assignments, grades 7-12. APA style is a format for academic documents such as journal articles, in many textbooks, and in academia (for papers written in classes). It is codified in the style guide of the American Psychological Association.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

10. Policy Items for Consideration

2451.01 Community School Application and Review Process

11. Policy Items for Adoption

Approve the following policies for adoption:

- 1130 Conflict of Interest (revised)
- 2452 Disclosure of Security and Crime Statistics (Clery Act)
- 2460.03 Independent Educational Evaluations
- 3113 Conflict of Interest (revised)
- 4113 Conflict of Interest (revised)
- 4162 Drug and Alcohol Testing of CDL License Holders
- 5112 Entrance Requirements
- 5200 Attendance
- 5223 Released Time for Religious Instruction
- 5320 Immunization
- 5330.03 Procurement and Use of Asthma Inhalers in Emergency Situations
- 5460 Graduation Requirements (revised)
- 6110 Grant Funds (revised)

**H. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (continued)**

Policy Items for Adoption (continued)

6111	Internal Controls
6112	Cash Management of Grants
6114	Cost Principles – Spending Federal Funds
6116	Time and Effort Reporting
6325	Procurement – Federal Grants/Funds
6550	Travel Payment & Reimbursement (revised)
7300	Disposition of Real Property/Personal Property
7310	Disposition of Surplus Property
7450	Property Inventory
8500	Food Services (revised)
9270	Equivalent Education Outside the Schools (home Schooling)

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

I. REPORT/DISCUSSION ITEMS

Todd Sloboden, TS Architects

J. BOARD COMMITTEE UPDATES

Legislative Liaison – Vicky French
Student Achievement Liaison – Scott Bunting
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson

K. CLOSING COMMENTS

L. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

L. EXECUTIVE SESSION (continued)

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

M. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry